

● ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2019-2020

The University Grants Commission has emphasized the importance of Academic and Administrative Audit and directed all the higher education institutions to subject themselves to this process every year. It is, indeed, a good gesture on the part of Virudhunagar Hindu Nadars' Senthikumara Nadar College (Autonomous), Virudhunagar to undergo this exercise by an External Peer Team. The team comprised of **Dr. S.Venkatesan**, Department of Environmental Science, Periyar University, **Dr. E.V.Rigin**, Assistant Professor, Department of Youth Welfare Studies, Madurai Kamaraj University, **Dr.R.Ganesan**, Principal, P.K.N. Arts and Science College, Tirumangalam, and **Dr.R.Sudha Periathai**, IQAC Co-ordinator, S.F.R.College for Women (Autonomous), Sivakasi. The members of the Audit Committee visited the college on 28th February, 2020. The team visited all Departments, Laboratories, Library, Sports Complex, and Administrative Office of the college and other offices. The members of the team interacted with the representatives of Management and Governing Council. They also interacted with the Principal, Co-ordinator- IQAC, Deans, Controller of Examinations, Teaching Staff, Non-teaching Staff, Students, Staffs-in-charge of various curricular and co-curricular activities to assess the academic and administrative performance of the college. The Committee's assessment is given below:

The college has thoughtfully formulated its vision and mission keeping in view the empowerment of youth of this socially and economically backward area. The College is striving hard to achieve its aims and objectives through physical, intellectual, psychological, social and spiritual development of students. The College is a NAAC 'A' accredited autonomous institution and is affiliated to Madurai Kamaraj University. The College offers 24 UG programmes, 14 PG programmes, 13 M./Phil programmes and 3 UGC funded

- B.Voc. courses. It is praiseworthy to note that ten departments of the college are research centres recognized by Madurai Kamaraj University. It is to be appreciated that all the research departments engage themselves in active research.

The College follows Choice Based Credit System (CBCS) both for Undergraduate Programmes and Post-graduate Programmes to provide flexibility to students to secure credits in variety of subjects in major, allied and inter disciplinary subjects according to their aptitude and requirements. Almost all Departments offer self-learning subjects and the students who complete them successfully are given extra credits. To encourage the students to acquire technical skills related to their programme, the institution awards extra credits to students who successfully complete NPTEL Online Courses. The institution has also introduced internship as an optional one for the Post-graduate students at the end of the second semester to facilitate the students to gain work experience and to give them an edge in the job market.

As the institution is an autonomous one, the curricula of all the programmes are revised periodically and are designed to cater to the global industrial requirements and to foster the holistic growth of the students. There is also a system to collect feedback from the stakeholders on the course, teachers and on the infrastructural facilities of the college. Based on the feedback received from the stakeholders, the institution readily introduces novel courses that will benefit the learners.

To keep the students updated with the recent trends and growth in their respective field, seminars, workshops and conferences are arranged in all departments with the financial assistance of various funding agencies. Special mention must be made about the International Conference on Emerging Trends in Science and Social Science organized by the institution between 3rd and 4th

May, 2019 at Kuala Lumpur, Malaysia. In addition, guest lectures and invited talks are arranged from time to time. Due importance is given for the faculty enrichment and several need-based awareness programmes, trainings and workshops have been the integral part of the college academic activity. It is a matter of pride that this college is encouraging the faculty and students to publish their research output through in-house journal *Sadhana* and other peer reviewed journals.

The major plus point of this college is its well-established infrastructure, being supportive to curricular, extra-curricular and co-curricular activities on healthy lines. The college premises reflect a blend of historical and modern structures housing the classrooms catering to the needs of more than 3700 students. Classrooms are well-equipped with adequate furniture, lighting and ventilation. Apart from this, the college has multi-media halls, Smart boards, LCD projectors and mini-theatre to help the teachers in ICT enabled teaching.

An administrative audit was also conducted. The personal registers of the staff, inward and dispatch registers were checked. Accounts were verified, particularly, for the funds received from the funding agencies. Inordinate delay has not been observed in clearing of files but the staff needs training in modern financial management through PFMS.

There is a healthy relationship among the management, teaching and non teaching staff and students. The overall ambience and the initiatives taken by the institution are very good and conducive for promoting quality higher education.

Recommendations

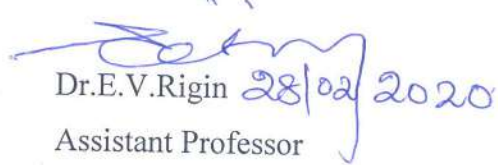
- Each department can plan to have more innovative courses in their curriculum that will help the students to seek self employment.

- Consultancy services may be offered to industries and public since all the departments have staff members with great knowledge and skill in their field.
- Regular remedial classes may be conducted by all departments for improving the results of the weaker students
- Importance has to be given to communication and soft skill development
- Departments like History, Economics, Zoology and Business Administration may be encouraged to conduct more number of seminars and conferences.
- New programmes related to women empowerment may be started
- Students are to be encouraged for preparing and appearing for competitive examinations conducted by TNPSC, UPSC, Banks and Railways.
- The college may explore the possibilities of collaborating with research institution of high standards
- Each department may make a profile of the students to keep record of the academic performance of the students, their attendance, achievement and deficiencies.
- The Dean Internal may take the institution towards continuous assessment system.
- School of Languages may be established by combining the language departments.
- Final year students may be given adequate training in interview techniques.
- All the Departments need to be initiated to sign MoUs with other research institutions.

The team expresses its sincere gratitude for the hospitality and co-operation extended by the Management, Principal, Faculty, Non-teaching staff and students enabling the tem to complete this academic exercise successfully.

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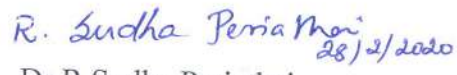
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