

#### **COURSE OUTCOMES**

## DEPARTMENT OF BUSINESS ADMINISTRATION

## I - B.B.A

#### **SEMESTER: I**

# Subject Name: Principles of Management

# Subject Code: U2BAC11

#### In this course the students will

CO1:	Provide fundamental knowledge and expose to the concepts of management.
CO2:	Describe the contributions of various management authors.
CO3:	Analyse the various functions of management. Understand the nature, Importance of planning.
CO4:	Understand the basic theories of motivation.
CO5:	Familiarize the various types of organisation and Leadership with basicQualities of a good leader.
CO6:	Understand the process of control and communication with barriers to Communication.

## Subject Name: Financial Accounting

#### Subject Code: U1BAC12

CO1:	Develop conceptual understanding of the basic accounting systems through
	Book – keeping mechanism.
<b>CO2:</b>	Describe the meaning of Journal, Ledger, Subsidiary books, Cash book and
	Trial Balance.
CO3:	Understand to prepare the final accounts by distinguishing capital expenditure
	and Revenue expenditure.
CO4:	Write down the various methods of calculating depreciation.
CO5:	Analyse the accounts of Non – trading concerns.



#### **Subject Name: Managerial Economics**

# Subject Code: U2ECA1X

In this course the students will

CO1:	Differentiate economics and managerial economics.
CO2:	Basic idea of demand and the concept 'elasticity of demand' and its role price fixing.
CO3:	Understand about various methods of demand forecasting.
CO4:	Get the knowledge over various types of market structure and their features.
CO5:	Get the idea on Break Even Point in profit planning of a firm.

# **SEMESTER: II**

# Subject Name: Business Environment

## Subject Code: U2BAC21

## In this course the students will

<b>CO1:</b>	Familiarize the nature and dimensions of evolving business environment in India
	to influence managerial decisions.
CO2:	Describe the internal and external environment and Micro and Macro environment.
CO3:	Analyse the social and cultural environment with understanding some basic Business ethics.
<b>CO4:</b>	Understand the areas of government regulations of business.
CO5:	Analyse the concept of privatization with basic consumer rights.
CO6:	Identify Business and Economic Systems : Socialism, Capitalism, Private sector, Public sector and Cooperation sector.

## Subject Name: Cost Accounting

# Subject Code: U1BAC22

CO1:	Familiarise the basic cost concepts, allocation and control of various cost.
<b>CO2:</b>	Analyse the various methods of material control and valuation of material issues.
CO3:	Understand the concept of labour turnover with various methods of wage payment
	and Incentive plans.



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CO4:	Describe the allocation, apportionment and absorption of overheads.
CO5:	Preparation of cost sheet by understanding the meaning of Job costing, Batch
	costing and Contract costing.

# Subject Name: Allied Paper - Monetary Economics

Subject Code: U2ECA2X

## In this course the students will

CO1:	Get the knowledge of evolution and functions of money in an economy.
<b>CO2:</b>	Understand the features of good monetary system.
CO3:	Get the knowledge of "inflation" and the impact of instability of economy and various controlling measures.
CO4:	Get idea over the functioning of commercial as well as the central bank to control the monetary matters of a country.

# II - B.B.A

# **SEMESTER: III**

#### Subject Name: Business Law

#### Subject Code: U2BAC31

<b>CO1:</b>	Enable to secure a basic general knowledge in business law and its impact on
	business.
<b>CO2:</b>	Develop skills so as to apply the law of business to various practical situations.
CO3:	Acquaint with latest developments in the field of business law.
<b>CO4:</b>	Analyse the Law of contract with types of agreement.
CO5:	Know about offer and Acceptance and Essentials of valid consideration, Free
	consent, Coercion, Fraud and Mistake.
<b>CO6:</b>	Understand Contract of Agency and Rights and Duties of an Agent and Principal.
<b>CO7:</b>	Analyse the Sale of Goods Act with rights of buyer and unpaid seller.
<b>CO8:</b>	Know about Factories Act Provisions :
	Health, Safety, Welfare, Working hours and Holidays.
<b>CO9:</b>	Understand the provisions of Industrial Disputes Act and Trade Unions Act.
CO10:	Understand payment of Gratuity Act, Workmen's Compensation Act
	and Payment of Bonus Act.



# **Subject Name: Banking Law and Practice**

## Subject Code: U2BAC32

## In this course the students will

<b>CO1:</b>	Understand the impact of various laws on banking and latest developments in the
	field of banking.
CO2:	Acquaint knowledge about the relationship between Banker and Customer.
CO3:	Know the legal implications of current account, savings account, fixed
	deposit and recurring deposit.
<b>CO4:</b>	Analyse the essentials of a valid cheque, material alteration, crossing and
	endorsement.
CO5:	Understand the duties of a Paying Banker and a Collecting Banker and General
	principles of Bank lending.

# Subject Name: Computer Application in Business

# Subject Code: U2BAC33

#### In this course the students will

<b>CO1:</b>	Know basic knowledge about Computer systems, Hardware, CPU and
	Software.
<b>CO2:</b>	Study Word processing concepts : MS Word and creating word documents.
CO3:	Inculcate the knowledge of electronic spread sheets and Entering data in worksheet.
<b>CO4:</b>	Develop knowledge of creating presentations using PowerPoint, design PowerPoint, design templates and Blank presentation.
CO5:	Acquaint in MS Access and Creating data base.

#### Subject Name: Organisational Behaviour

## Subject Code: U2BAC34

CO1:	Have knowledge on the behaviour of individual and group.
<b>CO2:</b>	Understand Group dynamics, Group norms, and Consequences of group cohesiveness.
CO3:	Know the factors affecting morale, cause of law morale and factors improving morale.

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CO4:	Describe conflict management and stress management.
CO5:	Analyse the forces for change and cause of resistance to change and steps in OD.

## Subject Name: LAB: MS - Office

# Subject Code: U2BAS3P

## In this course the students will

CO1:	Enlighten the basic knowledge about windows operating system.
CO2:	Understand the word processing concepts.
CO3:	Gain knowledge about Electronic Spreadsheets.
CO4:	Access on creating PowerPoint presentations.

## Subject Name: Body Language

# Subject Code: U1BAS3

## In this course the students will

CO1:	Understand the common Non-verbal behaviour used during job interviews.
<b>CO2:</b>	Develop knowledge on gaze behaviour.
CO3:	Develop implications on facial expressions and head movements.
CO4:	Understand the various forms of gestures.
CO5:	Analyze the worldwide accepted body language for sales executives.

## **SEMESTER: IV**

#### Subject Name: Business Law – II

## Subject Code: U2BAC41

CO1:	Enlighten the basic knowledge in the business law area.
<b>CO2:</b>	Understand the basic concepts on factories act.
CO3:	Understand the disputes under industrial disputes act.
CO4:	Analyze the Trade Unions Act.
CO5:	Understand the payment of gratuity and pension schemes.
<b>CO6:</b>	Develop knowledge on workmen's compensation act.



# Subject Name: Marketing Management

## Subject Code: U1BAC42

## In this course the students will

CO1:	Develop a basic knowledge on concepts of marketing and services.
CO2:	Analyse marketing mix, consumer behaviour, product planning, branding, packaging and labelling.
CO3:	Describe the factors influencing pricing decisions, and types of channel of distribution.
CO4:	Know the features of advertising qualities of good advertisement copy and media selection.
CO5:	Have knowledge about Advertising budget, Advertising agency and Sales promotion.

# Subject Name: Internet and Web Designing

# Subject Code: U2BAC43

#### In this course the students will

CO1:	Know about Internet, Web pages, ISP, Modern, Web Browsers and E-Mail.
<b>CO2:</b>	Analyse HTML with its basic command tags, features and elements.
CO3:	Create list in HTML, Forms in HTML and Tables in HTML.
<b>CO4:</b>	Have understanding on writing down the marquee tag, Frames in HTML and creating Hyperlinks and Image map.
CO5:	Describe Java Script and also various window methods.

#### Subject Name: Entrepreneurship

## Subject Code: U2BAE4

CO1:	Secure a basic knowledge in entrepreneurship, characteristics and functions of
	Entrepreneur.
<b>CO2:</b>	Understand the impact of entrepreneurship development programmes and Women
	Entrepreneurship.
CO3:	Understand the problems of Rural Entrepreneurship and the role of NGOs.



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CO4:	Identify projects and preparing project report and study its various appraisal	
	methods.	
CO5:	Analyze the various institutional and Govt., support to start a small scale	
	industry.	

## Subject Name: LAB: Web Designing

# Subject Code: U2BAS4P

## In this course the students will

CO1:	Have basic knowledge about designing web pages using HTML.
CO2:	Understand the table creation concepts.
CO3:	have knowledge about frames.
CO4:	Import the knowledge on marquees using HTML.

# III - B.B.A

# **SEMESTER: V**

## **Subject Name: Operation Management**

# Subject Code: U2BAC51

## In this course the students will

CO1:	Study the various functions of production management and manufacturing practices.
<b>CO2:</b>	Understand the factors affecting plant location and the principles of plant layout.
CO3:	Have knowledge on material management with its objections, functions and its
<b>CO4:</b>	Analyse Double bin system, ABC analysis, and production planning and control.
CO5:	Have knowledge about Quality control, Quality circles and TQM.

# Subject Name: Retail Management

# Subject Code: U2BAC52

CO1:	Provide a basic theoretical framework of the concepts of retail management.
CO2:	Know Retailers and their functions, characteristics and various types.
CO3:	Understand retail promotional objectives and promotional advertising.



CO4:	Have a clear idea on retail pricing policies and strategies, FDI in retailing
	and service retailing.
CO5:	Know Online retail with its types, and also complaints management.

## Subject Name: Management Accounting

#### Subject Code: U2BAC53

## In this course the students will

<b>CO1:</b>	Know the various functions of Management accounting and Financial Statement	
	Analysis.	
<b>CO2:</b>	Understand about Ratio analysis with its merits, demerits.	
CO3:	Gain Knowledge on Fund flow statement with its merits, demerits and also cash flow statement with its uses.	
<b>CO4:</b>	Understand the meaning of Marginal costing, Break – even analysis, Profit volume ratio and Margin of safety.	
CO5:	Understand the objectives of Budgetary control with its merits, demerits and various classification.	

# Subject Name: Research Methodology

## Subject Code: U1BAC54

CO1:	Understand the basic theoretical framework of the concepts of research methodology.
CO2:	Have knowledge about sampling objectives, characteristics and sampling methods.
CO3:	Understand the various methods of data collection and the requisites of a good questionnaire.
CO4:	Analyse data processing : Editing, coding, tabulation and interpretation of data.
CO5:	Understand the essentials of report writing and steps in report writing with its contents.



#### Subject Name: Sales Management

#### Subject Code: U2BAE51

#### In this course the students will

CO1:	Familiar with sales management practices and selling techniques.
CO2:	Understand the existing practices in sales management and personal selling.
CO3:	Analyse the sales planning process, the factors influencing sales forecast and the methods of sales budgeting.
CO4:	Understand the management of sales force, recruitment, selection and training of sales force.
CO5:	Understand the meaning of sales report, sales quota, sales territories, sales force compensation and motivation.
CO6:	Introduce the process of effecting selling – prospecting, approach, presentation, demonstration handling objections, closing the sale and follow – up.

## **Subject Name: Principles of Management**

## Subject Code: U2BAN51

#### In this course the students will

CO1:	Familiarize the nature and dimensions of evolving management functions.
<b>CO2:</b>	Understand the planning concepts in management.
<b>CO3:</b>	Acquaint knowledge about organization.
CO4:	Understand the motivation concepts in management.
CO5:	Understand the communication and controlling concepts in management.

## Subject Name: Company Organisation

## Subject Code: U1BASL51

CO1:	Familiarize the concepts of company and its privileges.
<b>CO2:</b>	Understand the concepts of memorandum of understanding.
CO3:	Have knowledge on appointment of directors.
CO4:	Enlighten the basic knowledge about company meetings.
CO5:	Have knowledge on the impact of winding up of companies.



#### **SEMESTER: VI**

#### **Subject Name: Financial Management**

Subject Code: U1BAC61

#### In this course the students will

CO1:	Know the various functions of financial management, financial decisions,
	investment decisions and dividend decisions.
<b>CO2:</b>	Have knowledge on the source of capital, types of securities and capital structure.
CO3:	Understand the determinants and estimations of working capital and also
	Cash management.
CO4:	Understand cost of capital, cost of Debt and cost of equity.
CO5:	Have knowledge on capital budgeting, forms of dividend and factors affecting dividend
	policy.

## Subject Name: Service Marketing

# Subject Code: U1BAC62

#### In this course the students will

CO1:	Understand the concept of service marketing, nature and classification of service.	
CO2:	Know product concept, branding and service positioning and pricing in services.	
CO3:	Have knowledge on promotion mix for services and channels in service delivery.	
CO4:	Understand the role of customer in service delivery.	
CO5:	Understand physical evidence, Tourism marketing, Bank marketing, Hospital marketing and Hotel marketing.	

## Subject Name: Human Resource Management

## Subject Code: U2BAC63

CO1:	Enable to secure basic knowledge in Human resource management and Human	
	resource planning.	
<b>CO2:</b>	Describe Job analysis, Job description. Job specification, Recruitment and	
	selection.	
CO3:	Understand the meaning of training and wage and salary administration.	



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CO4:	Know the performance appraisal and worker's participation in management.	
CO5:	Understand the importance of Industrial relations and importance of collective	
	bargaining.	

## Subject Name: Project Report

# Subject Code: U2BA6PR

#### In this course the students will

CO1:	Undergo a 3 week field study in any one functional area of management like	
	Marketing, Human Resource Management, Finance etc.,	
<b>CO2:</b>	Submitt Project report	
CO3:	Report on Project objectives, methodology, analysis, findings and	
	suggestions.	
<b>CO4:</b>	Appear for a Viva – voce examination.	
CO5:	Evaluation of the project report and performance in viva – voce.	

## Subject Name: Soft Skills

## Subject Code: U2BAS61

#### In this course the students will

CO1:	Understand the basic knowledge about soft skills.
<b>CO2:</b>	Develop knowledge on presentation and writing skills.
CO3:	Understand the common things to be followed in GD.
CO4:	Understand the knowledge on preparation of resumes.
CO5:	Acquait with the qualities to be needed for interviews.

## Subject Name: Personality Development

## Subject Code: U2BAS62

CO1:	Understand the common personality and psychological factors.
<b>CO2:</b>	Develop knowledge on personality theories.
CO3:	Develop implications on personality traits and perception.
CO4:	Understand the various forms of inter-personal behaviour.
CO5:	Analyze the self management techniques like yoga, asanas, etc.,



# Subject Name: Personality Development

## Subject Code: U2BAS62

CO1:	Understand the nature of entrepreneurial development functions.
CO2:	Understand the various types of entrepreneurs.
CO3:	Have knowledge about women entrepreneurs.
CO4:	Understand the concepts of small scale industries.
CO5:	Understand the project report preparation concepts.
CO6:	Enable to understand incentives in small scale units.